



## Haddenham & Waddesdon Community Board minutes

**Minutes of the meeting of the Haddenham & Waddesdon Community Board held on Wednesday 30 June 2021 on MS Teams Virtual Meeting, commencing at 7:00pm and concluding at 8:17pm.**

### Members present

A Waite (Chairman), M Caffrey, P Irwin, J Jordan, I Macpherson, F Mahon, M Rand and G Smith

### Others in attendance

Ms A Alborzpour, K Birkby, Ms C Cozens, S Gilbert, Ms E Hassall, Mr J Horn, Mr J Knox, Ms B Kolbert, Mr J Mole, Mr N Payne, Ms S Pusey, R Sloan, Mr D Truesdale, Mr M Usherwood, M S Walker, H Garrett, J Hancox, PS D Kuttner, Mr N Morgan, N Smith, J Stevens, P Wright, A Hawes, D O'Driscoll, K Turnbull, M Bryden, L Fealey, M Rose, M Wakeling, S Allen, S Bramley, P Rogers, P Stray, S Terry, Mr K Brown and Mr J Lewis

### Apologies

Cllr C Branston, A Macpherson, Ms E Robinson, Mr R Floud, Ms K Shaw, R Behagg, C Floud and L Stevens

### Agenda Item

#### **1 Chairman's welcome and introduction to the Community Board**

The Chairman welcomed everyone to the meeting and gave an overview of the virtual meeting procedure rules.

#### **2 Notes from the last meeting**

##### **Resolved:**

That the Minutes of the meeting held on 18th March, 2021 be approved as a correct record.

#### **3 Declarations of Interest**

There were none.

#### **4 Thames Valley Police - Neighbourhood Update**

Sergeant David Kuttner was standing in for Inspector James Davies to update the Members on the work of Thames Valley Police (TVP) in the Community Board area. Members were informed that the Haddenham and Waddesdon neighbourhood

teams were prioritising rural crime prevention, including thefts from outbuildings and sheds. Focus has also been placed on prevention and detection of serious acquisitive crime such as burglaries and thefts of motor vehicles.

At the beginning of the year, 14 burglaries were reported with the areas most affected by this being Bishopstone, Brill, and Cuddington. Since the 1st of April 2021, this figure has dropped to 7 reports of burglaries mostly of sheds and allotments. Thus, the team have held Crime Reduction Prevention Events in local garden centres. Meanwhile, the amount of reports of theft of motor vehicles has risen, from 7 in the first three months of the year, to 14 reports from the 1st of April 2021. 6 of these occurred in Long Crendon with other areas of concern including Ickford and other villages. In response, Officers have been changing their shifts to match when offences have taken place.

Sgt Kuttner explained that COVID restrictions may be having an affect on the type of crime being committed, as there has been a nationwide drop in domestic burglaries due to people staying home. However, this has caused a rise in other types of offences, such as rural crime.

Members were given the opportunity to ask questions relating to the update and were informed that:

- Speedwatch has recommenced.
- The Integrated Offender Management Programme is working with probation to reduce reoffending and the Neighbourhood Team are also tasked to engage with previous offenders.
- Additional training is being given to call takers to help identify rural crime within the report logging system.
- The Rural Tasking Team has been set up, comprised of 18 Police Officers, 2 Sergeants and an Inspector. Their priority is to disrupt offenders and they are in the early stages on creating a WhatsApp group with local farmers to improve their engagement. This should be set up later in the year.

## **5 Spotlight on how support groups have risen to the challenges of lockdown**

Ms E Hassall (Community Board Coordinator) introduced the item to display the work of smaller support groups who have been operating during Covid and the challenges they have faced. Ms Paula Rogers, Chairman of the Waddesdon Wednesday Club, detailed their shift from a paid to free offering, as well as welcoming those aged 65 and above regardless of their needs. They are open every Wednesday from 10am – 3pm in the Waddesdon village hall.

The main challenge was continuing the delivery of their service, as most of their clients were shielding. They partnered with the Waddesdon Support Group to organise activities, phone calls, and deliveries in order to keep people still engaged with the service. When asked how the Community Board could help, Ms Roger highlighted the lack of cohesion between support groups and how their services should be offered to all potential service users. The Waddesdon Wednesday Club is also looking for volunteers, both for the trustee board and volunteer rota, which will

require a DBS check and some level of commitment. They will resume their activities on the 21st July 2021 and call for those interested to get involved.

Ms Agnieszka Alborzpour, of the Waddesdon Support Group, detailed how the group was started in the lockdown of March 2020 as a community-initiated organisation. Local residents were concerned about those isolating and how they could access additional support. Initially there were 120 volunteers who set up a helpline. They are no longer a Covid support group, but carry on as the Waddesdon Support Group as there has been a continued demand for their services. Currently, they have 12 volunteers with roughly 5-10 requests per week. The group is struggling to find volunteers with transport, as they are receiving calls from older individuals who wish to attend hospital appointments during the working day.

Anyone wanting to get involved in the Waddesdon Wednesday Group or the Waddesdon Support Group are encouraged to email Ms Hassall at: [hadwadcb@buckinghamshire.gov.uk](mailto:hadwadcb@buckinghamshire.gov.uk) and it will be passed on.

#### **6 Update on funding criteria, process and applications**

Ms Hassall gave an update on the funding criteria and applications, as part of the Community Board refresh. The funding process has been simplified with a new online funding application form that went live on the 30th July 2021. Ms Hassall encouraged the Members to circulate this amongst their community groups and partners. Those interested in becoming a member of the environmental action group are encouraged to contact the Community Board at: [hadwadcb@buckinghamshire.gov.uk](mailto:hadwadcb@buckinghamshire.gov.uk)

The slides providing specific details on Community Board projects and funding applications over the past year would be circulated to Members and appended to the Minutes of the meeting.

#### **7 Look back at the 2020/21 - end of year review (review of dashboard)**

Ms Hassall gave a review of the previous working year (2020/21) and the schemes supported by the Community Board. The Members were shown the dashboard of the previous year and noted that an updated dashboard will be presented in a future meeting. Monitoring of previous projects is ongoing and a project update is also scheduled in the future.

The slides would be circulated to Members and appended to the Minutes of the meeting.

#### **8 Funding update - update on budget position for 2021/22, funding applications - TfB schemes and general applications**

The Members were updated on the current status of ongoing projects, including 4 HS2 Road Safety Fund applications. The Highways Action Group will be meeting on Monday 5th July 2021 to comment on the two Transport for Bucks funding applications, as well as the Brill and Chearsley Parish Council funding applications. Members were then made aware of the monthly update email on all applications

received, which will be sent to Buckinghamshire and Parish Councillors as well as those who have asked to be informed about the Community Board.

**9 Looking forward to 2021/22 - Supporting Council and Buckinghamshire priorities at a local level; key focus areas for 2021: Economic Recovery, Environment and Climate Change.**

Marco Dias, the Localities Manager for the North Team, gave an update on the action groups and their Chairs:

- Environment – Mick Caffrey
- Highways and Travel – Ken Birkby
- Economic Recovery – Ashley Waite
- Health and Wellbeing – Phil Gomm

Members noted that the Freight and Flood groups will continue to meet outside the Community Board, but will still be linked and will provide updates when required.

**10 Community Matters (opportunity to raise pre-submitted questions)**

Members were given the opportunity to ask questions on any local community matters and were informed that:

- Questions can be submitted to the HS2 East West Rail Working Group ahead of their meeting next July.
- Cycling concerns will be covered under the Environmental group.
- Participants from the reflective sessions will receive the report late July. Changes have been implemented from this feedback such as the single process for agreeing funding across all Community Boards.
- Funding will need to be allocated in this financial year, but on a case-by-case basis, projects can carry onto the following financial year. Such exceptions may include transport schemes.
- Organisations that received funding last year can still apply for funding this year. It must be noted that the Community Board cannot fund maintenance costs such as an ongoing salary.
- There is no requirement for an application to have match-funding.

**11 Topics for future consideration**

Members were encouraged to submit any further ideas for future topics to Ms Hassall.

**12 Date of next meeting**

TBC

## Update on funding criteria, process and applications

- 
- **One online funding application.**
  - **Small grants process for grass root organisations.**
  - **Can apply any time from April to February in any given year.**
  - **Funding approval conducted via email to all Community Board members.**
  - **A focus on the Environment and Economic Recovery.**
  - **The deadline for Transport schemes for 2022 is 30th September 2021.**
-



# Community Board Haddenham and Waddesdon



32 parishes

Population  
over 33,000

Budget £600,173

## Funding process



### Step 1: Have a conversation about your idea

- With the Community Board Coordinator, Chair or Vice Chair.
- We might want to know more or invite you to present your idea to the relevant Action Group.

Things to be aware of:

- We award advance funding on a case by case basis.
- Funding over £10k may warrant a business plan.
- Be prepared to wait 4-6 weeks before you know whether funding has been agreed or longer if its complex or involves multiple CBs.



### Step 2: Submit your application

All applications must meet our eligibility and funding criteria which includes being able:

- To meet an identified BC and/or CB priority
- To offer value for money for taxpayers
- To be able to measure the project's success
- To have the support of stakeholders and relevant BC Services/partners.
- To demonstrate the CB is the most appropriate partner to fund the project.



### Step 3: Funding recommended

- Recommendation report is compiled based on your application.
- Circulated to relevant Action Group (if relevant) for their initial comment (the applicant may be asked to present their project in person)
- Action Group comments are included in the report which is sent monthly to the CB giving 7 days to respond This is followed up by an email to the BC Councillors.



### 4. Funding Approval

- The CB comments and recommendation are added to the Recommendation Report and sent to the Service Director and Cabinet Member for funding approval.
- The applicant is notified in writing of the response and sent an award letter with Terms and Conditions.
- The CB is emailed with the result.



### 5. Reviewing - evaluation and monitoring

*We may ask for progress reports and will request evaluation of the project*

# Role of Community Board members

Respond	Take part	Spread the word	Make a difference
to requests to approve funding and support the projects you want to see delivered in our communities.	join our Action Groups and Facebook Page and participate in shaping our priorities.	to residents and organisations and tell others about the CB.	chat with the CBC about your project ideas.

# Environmental projects in the pipeline

## Change behaviours

- Smart Swaps - encouraging sustainable swaps.
- Ditching single-use Coffee Cups - working with local retailers to encourage use of reusable cups (promoting the refill app with guidance on how to do this safely with Covid).
- Going 'Plastic Free' - Reducing Waste/Litter.

## Improve our environment

- Increasing access to green spaces.
- Rewilding/Wildflowers - encouraging local planting of trees/flowers.
- Turning wasteland into a useable space with an area to plant and harvest fruit and veg, encouraging insects.

## Work with partners

- Buckingham Canal Society Seed and weed harvesting (BCS propose to invest in equipment to harvest seeds from both the meadow and water plants that surround the re-watered sections of canal. Collected seeds would be made into "seed bombs")
- Wild Aylesbury Vale Competition (working with BBOWT, Lindengate and Chiltern Rangers)



Refill App



# Environment project ideas being discussed



## Events (Create a community event or link in with local or national campaigns)

- Great British Spring Clean
- Zero waste week (working with waste team but likely to be 2022).
- Environmental Fair- with charging swings (2022).

## Targeted approach

- Bus Shelter green roofs.
- Bringing back the Aylesbury Prune!



***Prunus insititia* L.** (assumed to originate from the Vale of Aylesbury, a traditional fruit-growing area to the west of the Chiltern hills. As well as its culinary uses, Aylesbury Prune damsons were also used in the manufacture of clothing dyes)

## Changing behaviours

- Encouraging recycling (separate bins in town centres) and how to recycle correctly (social media campaign).
- Reducing water wastage - tips on how to reuse water from washing up etc.
- Promoting renewable energy suppliers.
- Repair shops/cafes (learn to mend) and a Library of Things (borrow instead of buy and dispose)

## Economy

- Developing (or promoting if one already exists) a central directory for projects/initiatives/suppliers related to environment/climate change.
- Promoting 'green jobs'.

## Community led

- Distributing wildflower seeds to residents, exploring bee corridors, solar panels & equipment library.
- Community Gardens/Tree planting/Wildflower planting.
- Buckingham Canal Society Wildflower Meadow & Wildlife Camera.
- Litter picking.



# Future Ideas for Areas of Focus



Wildlife/Flora	Waste/Sustainability
<ul style="list-style-type: none"><li>• Wildflower verges/less mowing to encourage insects/pollination.</li><li>• Encouraging/planting native trees/plants.</li><li>• Tree planting to reduce ponding.</li><li>• Community grow projects.</li><li>• Green roofs/walls in public areas.</li><li>• Wilder local green spaces.</li><li>• Promote companion planting - to improve pollination &amp; deter pests.</li><li>• Species and habitat condition monitoring/other forms of 'citizen science' for awareness &amp; participation in environmental projects - ongoing monitoring, and wider participation in Bucks environment and conservation.</li><li>• Greening campaign (start small and encourage behavior change <a href="http://www.greening-campaign.org/">http://www.greening-campaign.org/</a></li></ul>	<ul style="list-style-type: none"><li>• Grow Your Own/Cookery workshops targeting leftovers.</li><li>• Waste reduction/Reuse shops.</li><li>• Sustainable drainage.</li><li>• De-paving concrete.</li><li>• Education on waste reduction/management.</li><li>• Natural flood management.</li><li>• Smart water butts.</li><li>• Promoting sustainable travel, cycle ways, bike racks, walking routes.</li></ul>



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Look back  
at the  
2021/22  
end of  
year  
review



## Community Board Haddenham and Waddesdon



35 parishes

Population  
over 33,000

Budget  
£414,246



# And what a year it was!

Proud of Bucks Winner – Church on Berryfields  
Christmas cheer courtesy of Bernie the Bus

- Ashendon gets a footpath

- Waddesdon Woodland Walk phase 2 nears completion

- Waddesdon BMX track gets a make over



January 2020





## Community Board Haddenham and Waddesdon

### Who's involved?

- Buckinghamshire councillors
- Local businesses
- Health colleagues
- Voluntary & Charity Sector organisations
- Places of worship
- Parish councillors
- Thames Valley Police
- Community Associations
- Neighbourhood Watch
- Residents
- Schools

### Key Contacts



Cllr. Michael Rand  
*(Chairman)*



Cllr Paul Irwin  
*(Vice-Chair)*



Elaine Hassall  
*(Coordinator)*

### Population Stats

- **33,000** population
- **7,000** young people
- **931** clinically extremely vulnerable (correct as of 20/01/2021)
- **6,000** over 65's
- **17** How many schools
- **5%** of children are living in poverty
- **2%** of households lack central heating
- The overall crime rate is lower than average
- **8%** of people aged 16-64 have a limiting long-term illness
- **16%** of people have no qualifications
- **40%** of people aged 16-74 are in full time employment
- **87%** of people are 'satisfied with their neighbourhood'
- .

### Community Board Stats

- **4** Community Board meetings held in 2020/21
- **6** Local priorities/ working groups established
- **31** projects funded



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## Top 5 Successes

1. Partnered with local charities to create a wildlife project with a competition and micro grants to help encourage wildlife, improve our environment and support our health and wellbeing.
2. Provided a covid response to support projects across the Board such as the Waddesdon Wednesday Club in helping older residents to engage online.
3. Brought 60+ like-minded people together to work with partners to tackle issues like speeding traffic, flood risk and increased freight on our roads.
4. Enabled communities like Ashendon and Brill to create footpaths to enable residents to access local amenities safely by foot.
5. Improved local provision for young people as they come out of lockdown. From funding mentoring support to refurbishing playgrounds and supporting a pop up skateboard park.

## Community Board Priorities



**Covid-19 Response and Recovery**



**Highways and Road Safety  
(Freight, cycling and walking and  
Infrastructure)  
Environment and Green Space  
(flood risk)**



**Addressing Social Isolation**

### Working Groups

Our working groups aligned with local identified priorities of flood risk, road safety, freight, social isolation, the environment, economic and covid recovery, cycling and walking and HS2/East West Rail

**I want to thank all the working group chairs and community participants for supporting the Community Board and for the work that they have been doing to address some of our priorities and issues. I would also like to encourage other members of the community to get involved and take part in our funding application and approval process.**

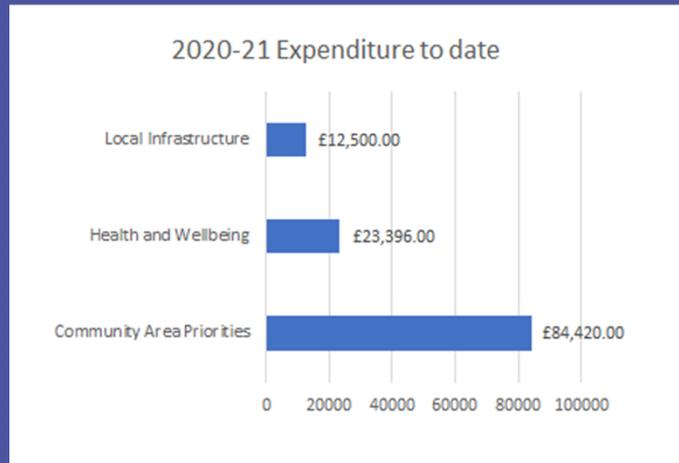
*Cllr Michael Rand*



**Next meeting:**

Thursday 30<sup>th</sup> June, 7 pm

## Budget Breakdown



Total budget  
for 2020/2021  
**£414,246**

Funding  
allocated so far  
**£84,420**

## Project Summaries



### Ashendon Causeway Footpath.

Match funding from the Community Board enabled Ashendon Parish Council to create a footpath to enable local residents to walk to facilities safely without needing to step into a busy road.



### Waddesdon Woodland Walk

The garden is attached to Waddesdon Community Hall. Volunteers and the Waddesdon Hall Charity cleared the overgrown site and created footpaths. With Community Board funding, a team of local volunteers could come together and populate the garden with trees, shrubs and flowers, which residents could enjoy and help manage.

## Get Involved

We welcome anyone to get involved, come along to our working groups, share ideas and get involved with shaping the work we do. It's all about being creative, understanding the needs in the area and developing projects that will make a real difference. Contact our Community Board Coordinator to find out more.



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# 2020/21 In Review

**April- May 2020**

## Highlights & Board Focus

- Cllr Crisis Fund launched in response to the first lockdown.
- Supporting local community groups to support vulnerable residents during lockdown.

## Projects Funded

- Bernwode Bus - £2920
- Berryfields Community Fridge - £2,000
- Marsh Gibbon Support Group - £600
- Twyford Support Group - £600
- Calvert Helpers - £1000
- Brill Meals - £2000
- Waddesdon Wednesday Club - £1,500

**June- July 2020**

- Launch of Community Boards.
- First meeting held 22<sup>nd</sup> July 2020.
- Key topics included presentation from Public Health Buckinghamshire.

**August- September 2020**

- Second meeting held 24<sup>th</sup> September 2020.
- Key topics included Thames Valley Police update and Community Board funding update.
- Working groups established and met to agree actions.
- Community Board is surveyed to find out 3 top road safety issues and which communities are affected by freight vehicles.



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# 2020/21 In Review

## October- November 2020

### Highlights & Board Focus

- Third Community Board meeting held on 25th November
- Community Board Crisis fund launched in response to second lockdown to provide voluntary organisations with financial support.
- HS2/East West Rail Working Group launched to work with partners to mitigate the impact of both schemes on rural communities.

### Projects Funded

- Grendon Underwood & Berryfields PCs - Christmas Hampers - £3150
- Brill School PTA wraparound care - £1386
- Young Carers Bucks - £56.00
- Twyford PC support for school - £360
- Bernwode Community bus - £4550
- Waddesdon Support Group - £625
- AVMK Sexual Assault and Abuse Support Service - £2139

## December 2020- January 2021

- The Board's Proud of Bucks award went to the Church on Berryfields for their work with Esquires Coffee Shop to provide a food bank.
- Communities encouraged to apply for funding for local projects which meet our priorities.

- Ashendon Causeway Footpath £11,000
- Waddesdon Wednesday Club - £1000
- Haddenham Hamper - £1144.94
- Cuddington Playground - £10688.10

## February- March 2021

- Fourth Community board meeting held on 18th March
- Flood Risk Working Group created
- Minister responsible for HS2 attended HS2/East West Rail meeting and Minister agreed for EWR to attend June meeting.

- Marsh Gibbon Pop Up Skateboard Park - £2000
- Chearsley Playground - £1869.10
- Brill Cricket Path - £2652



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# 2021/22 Funding Update



## Community Board Haddenham and Waddesdon

### Current status:

- **4 HS2 Road Safety Fund applications have come in for the Community Board to comment on.**
- **2 Transport for Bucks funding applications are currently with the Highways Action Group to comment on.**
- **Brill and Chearsley Parish Council funding applications are currently out to the Community Board to comment on.**

# Funding Update

Summary of funding applications received, considered and approved in the last month

Funding applications received between April to end June 2022				
Organisation	Project Name & Summary	Amount of funding requested from CB	Contributory funding	Funding Decision (Approved, Not Approved, Awaiting Decision)
Bucks Culture	Bucks Open Weekend	£5,000	£500	Approved

## New Applications

Summary of funding applications currently under consideration by the Community Board.

Project Reference	Organisation	Project Name & Summary	Amount of funding requested from CB	Contributory funding
CB329472026	Chearsley Parish Council	Stockwell Pond Restoration	£8,000	£8,050
CB299873040	Brill Parish Council	Brill Playground Refurbishment	£10,000	£5,000 secured - plus other sources being pursued.

Looking  
forward to  
2021/22



**Community Board**  
Haddenham and  
Waddesdon

### **Action Groups and their chairs**

- **Environmental – Mick Caffrey**
- **Highways and Travel –Ken Birkby**
- **Economic Recovery - Ashley Waite**
- **Health and Wellbeing – Phil Gomm**

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